



HIGHLAND HILLS ELEMENTARY

Principal; Jake Bacon

Lead Secretary; Cathy Michael

Counselor; Elizabeth Morgan

Highland Hills Elementary – How's To's!

Access Information

- School Website - <http://hhes.hermiston.k12.or.us/>
- Highland Hills Elementary Facebook Page - <https://www.facebook.com/HighlandHillsElementarySchool/?ref=bookmarks>
- Remind 101 app – Principal Communication, sign up for communication via text message
 - o How to Sign up
 - <https://www.remind.com/join/4h9gd>
 - Or, text the message @4h9gd to the number 81010
 - You will need to create an account to receive updates from Mr. Bacon
- Monthly News Letters

Pick up and Drop off Procedures

- Drop off lanes are for drop off and pick up only.
- If you need to help your child out of the car or gather materials inside the car, please use the parking spaces.
- Please do not park and exit your vehicle in the drop off and pick up lanes.
- Please pull all the way to the front of the parking lines to keep traffic off the main road.
- For safety, please have children exit on the building side of the vehicle, not into moving traffic.
- Establish a pick up location for kids at the end of the school day for siblings to meet at before walking.
- Students must be picked up at the end of the day, no later than 15 minutes after the bell rings.

How To Contact The School (office, teacher, principal)

- Office
 - o 541-667-6500
 - o Hours to contact office, 7:00 AM to 3:45 PM
- Teachers
 - o Can be reached by email, firstname.lastname@hermiston.k12.or.us
 - o Can be reached by phone before 7:55 AM and after 2:45 PM or during their planning time. Please understand teachers time to respond is limited during the school day.
 - o All visitors must sign in at the office upon arrival, and wear visitor sticker.
 - o **Visits to the classroom during the school day must be prearranged with the teacher**
 - o Please check in at the office when having lunch with your student.
 - o When items are brought to school please check in at the office and we will deliver to the classrooms.
- School Counselor
 - o 541-667-6500 or Elizabeth.morgan@hermiston.k12.or.us
 - o Hours are 7:30 AM to 3:30 PM
- Principal
 - o 541-667-6500 or jake.bacon@hermiston.k12.or.us

Birthday Celebrations

- Classroom celebrations, where parents bring in food items will be held on the last Friday of each month. Please be mindful of food allergies and communicate with your child's teacher prior to purchasing food items.
- When you have scheduled your time to bring items to your child's classroom, please make sure to know the proper amount of students in the classroom to account for all students.

450 South East 10th Street ▪ Hermiston, OR 97838 ▪ Phone: 541-667-6500 ▪ Fax: 541-667-6550

Unified team fostering growth for all students and staff alike, in a positive learning environment through rigor, relevance and relationships!